E4 DTP Supervisor Starter Checklist September/October 2023 start

Please return forms and address questions to the DTP Manager at stephanie.robin@ed.ac.uk

Je-S Form **August 2023**	• Complete and return the **Je-S Information Form**
CASE Agreement Request Form **August 2023**	• Complete and return the **Studentship CASE Agreement Request Form** (for CASE projects only)
Induction Event & Start of Training **September 2023**	• Students attend the **induction event** on Tuesday 12 September 2023, 3 to 5pm • **Training** starts on Tuesdays pm, every fortnight
Get started with research **Sept/Oct 2023**	• Arrange to **meet with your student** as soon as possible on the month they start to get them started with their research.

Detailed information on the E4 DTP activities, funding and studentship details can be found on the administration section of the E4 DTP website on both below sections:

- o **E4 DTP Handbook for students and their supervisors (2022-2023 version)**
  e4_handbook_2022_2023.pdf (ed.ac.uk)
- o **Supervisors/Partners section** for information on the recruitment process, CASE projects, partners and to download the above NERC reporting forms
  https://www.ed.ac.uk/e4-dtp/e4dtp-administration/for-supervisors-and-partners/
- o **Student section** for information on training, funding, publication, studentship etc.
  https://www.ed.ac.uk/e4-dtp/e4dtp-administration/for-current-dtp-students/