Request form: CASE agreement for an E4 DTP CASE Studentship

For internal use only. Please complete the cells highlighted in yellow.

|  |  |
| --- | --- |
| Requested by | Stephanie Robin |
| Date of request |  |
| School / Institute | GeoSciences |
| PI / Academic Supervisor |  |
| Company Supervisor |  |
| Type of studentship agreement required | [x]  UoE template[ ]  Company template (attached for review) |
| STUDENTSHIP INFORMATION |
| Student’s details | Name:UoE address:Email: |  |
| Project title  |  |
| Project period  | PhD start date:PhD end date: |  |
| Project description | [x]  Attached (to be appended to studentship agreement) |
| Other contracting party/parties | Full company name:Address:Company registration number: |  |
| Due diligence checks carried on Company? | Yes / No |
| Company contact details(if different from above) | Name:Address:Email: |  |
| This is studentship part of a specific CDT / DTP? | If yes please give details: NERC E4 DTP |
| INTELLECTUAL PROPERTY |
| What IP ownership arrangements have been agreed with the Company? | *(if the company does not have IP specifications then the default UoE IP policy will apply – i.e. transfer of the IP to the University)* |
| Is a student assignation & confidentiality agreement required? | Yes  |
| COMPANY PLACEMENT |
| Please give details of any Company placement, including duration and timing. | A 3-month placement minimum will be hosted by the company at their premises. |
| FINANCIAL INFORMATION |
| Funding sources and amounts:1. Research Council2. Company3. Other *As applicable* |

|  |  |
| --- | --- |
| Name | Funding amount £ |
| 1. Stipend/fees/Research Costs for 3.5 years | Approx.. £75k |
| 2.  |  |
| 3.  |  |
| Total Funding amount |  |

 |
| Breakdown of Company funding(Company invoicing is normally annually in advance, with the first instalment payable on execution of the studentship agreement) | Category | Total £ | Payment date | Payment date | Payment date | Payment date |
| Stipend |  |  |  |  |  |
| Bench fees |  |  |  |  |  |
| Consumables |  |  |  |  |  |
| RTSG |  |  |  |  |  |
| Other (specify) |  |  |  |  |  |
| Company invoicing contact details (if different from above) | Name:Address:Email: |  |
| Please provide details of any Company In-kind contribution |  |
| Research Funding Specialist | Name:Email: |  |
| Worktribe number |  |
| Other attached documents | e.g. Heads of terms |
| Award letter | [x]  Attached  |
| Any other relevant background information |  |
| Is there a specific date when the studentship agreement *must* be in place? (Please give a specific date not “ASAP” and provide supporting information for “Urgent”)  |  |
| Is this a new company / studentship, or have they entered onto a studentship agreement with the University before? i.e. is there a previously agreed studentship we can use? |  |